

Daily Scrum Meeting Minutes:

Attendees: Mateo Escobar, Nikohl Fuentes, Ryan Hamel, Sebastian Medina, Marian Mora

Start time: 6:00 P.M.

End time: 7:00 P.M.

Mateo Escobar

- How many hours did I work since the last meeting?
 - I have worked three hours since the last meeting
- What was done since the last scrum meeting?
 - Since the last scrum meeting we have submitted the FERPA form along with the Photo release form.
- What is planned to be done until the next scrum meeting?
 - Until the next scrum meeting I will work with the team to practice our presentation.
- What are the hurdles.
 - No hurdles at the moment.

Nikohl Fuentes:

- How many hours did I work since the last meeting?
 - I've worked three hours and thirty minutes since the last meeting.
- What was done since the last scrum meeting?
 - I continued to monitor any updates to our attack map with a peer.
- What is planned to be done until the next scrum meeting?
 - We're continuing to get our resources together for the posters.
- What are the hurdles?
 - No hurdles encountered today.

Sebastian Medina:

- How many hours did I work since the last meeting?
 - 3
- What was done since the last scrum meeting?
 - Continued to collaborate on the project information to make sure the required videos, the documentation, and anything else is complete.
- What is planned to be done until the next scrum meeting?
 - Continue to collaborate on the project information to make sure the required videos, the documentation, and anything else is complete.
- What are the hurdles?
 - Time is often a common hurdle.

Marian Mora:

- How many hours did I work since the last meeting?
 - I worked three hours.
- What was done since the last scrum meeting?
 - Practiced for the final presentation.
- What is planned to be done until the next scrum meeting?
 - Continue rehearsing and reviewing details for the final presentation. Will meet with team to further review.
- What are the hurdles?
 - Same hurdle remains.

Ryan Hamel:

- How many hours did I work since the last meeting?
 - One hour
- What was done since the last scrum meeting?
 - Practicing for the presentation.
- What is planned to be done until the next scrum meeting?
 - Practicing for the presentation.
- What are the hurdles?
 - No hurdles